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Ref: 1333

22 November 1948

MEMORANDUM FOR: Executive  
(With extra copies for the Assistant Directors  
and I&SS)

SUBJECT: Confused Liaison with the Department of Commerce

REFERENCE: Memorandum from Executive dated 4 November 1948 with  
attachments

1. The Office of Collection and Dissemination, in accordance with the Organization and Functions of CIA, provides and arranges direct liaison with other government agencies in order to locate and procure intelligence materials and coordinates operational liaison contacts between analysts of CIA and other agencies to insure an adequate exchange of information.
2. OCD, therefore, should be the general operational liaison channel for all CIA offices with other departments and agencies and should make the initial arrangements in this regard for all of CIA and know about such outside liaison. I&SS attends to security clearance. In the preparation of substantive intelligence estimates there is a "opposite number" liaison for the coordination of national estimates in accordance with DCI 3/1 and 3/2. In accordance with the Director's letter of 8 November 1948, OSO has direct liaison with the Department of Commerce to help the enforcement of export control policy. There can be no objection to such OSO liaison with the special Enforcement Staff of Commerce's Office of International Trade, due to the special nature of their work on illegal trans-shipments. Other Department of Commerce-CIA liaison, however, should be in the normal way through OCD, not by or through OO, OSI, ORB, or OSO, direct with Commerce.
3. If OCD cannot arrange adequate operational liaison, the Coordination, Operations, and Policy Staff should be notified, as, under General Order No. 24 of 20 September 1949, it plans and coordinates with other outside government agencies, as well as with the I&C and within CIA, the CIA programs of national intelligence production and intelligence services of common concern in all of their aspects.
4. In addition to the ordinary OCD daily liaison functions there may well be permanent or temporary CIA representatives on special Department of Commerce committees (ad hoc or otherwise) such as its Inter-departmental Advisory Committee on Requirements. This CIA representative

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coming from ORE (or elsewhere within CIA) should keep all of CIA informed of the Committee's pertinent activities (not just his office) and, when necessary, such Committee representative should draw on offices other than his for CIA's support of the Committee. The list of committees now being compiled in COAPS will be turned over to CIA's Liaison Division, to which changes in CIA's membership should be reported.



PRESCOTT CHILDS, Chief  
Coordination, Operations,  
and Policy Staff

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